



KPI: On-Time Performance

From the Data Warehouse menu, select 'On Time Report' listed under 'KPI.' You can run this report for the whole station or for a specific client.

A screenshot of a web application interface. At the top, there is a dark blue navigation bar with the text "DATA WAREHOUSE" on the left, a search box containing "Search Housebill or Masterbill" in the middle, and "Dashboard" and "Tools" on the right. Below the navigation bar, the main content area has a light blue background. It features the heading "On Time Report" in large blue font, followed by a link "Data Warehouse Main Menu" with a small icon. Below this is a form with a label "Select report:" and two radio button options: "On Time based on the Due Date of the order. (Station Performance)" which is selected, and "On Time for specific client(s)." which is not.

Station Performance

Select 'On Time based on the Due date of the order.' Enter the start and end date for the desired period.

Select the services you want to see (all services except for any warehouse related items or international services). Hold down the Ctrl key on your keyboard when selecting multiple service levels or types.

You can see the report summary or the breakdown by client, which will show all the station's shipments for the selected services.

On Time Report [Data Warehouse Main Menu](#)

Select report: On Time based on the Due Date of the order. (Station Per
 On Time for specific client(s).

Run Date Range By: Ship Date Pickup Date

Report Type: Based on Due Date Based on numbers of transit

Start Date:

End Date:

Client Id(s): [Separate r](#)

Client Type: Shipper Consignee Billing Party Bill To P

To select multiple Control Stations or Service Levels, cli

Service:

ALL
 1DAY - 1 Day Service
 OVNT - 1 Day Service By Noon
 2DAY - 2 Day Service
 3DAY - 3 Day Service
 4DAY - 4 Day - Economy Ground
 5DAY - 5 Day - Economy Ground
 6DAY - 6 Day - Economy Ground

Control Station(s):

ALL
 ATL -- Atlanta GA
 AUS -- Austin TX
 DEN -- Denver CO
 DFW -- Dallas/Ft. Worth TX
 ESC -- eSolutions
 EWR -- Newark NJ
 IAH -- Houston, TX

Summary Only
 Client/Service Breakdown
 Station/Client/Service Breakdown

Submit

1 of 1 100%

Start Date: 01 JUL 2024 Station: ATL
 End Date: 31 JUL 2024 Service Level: 1DAY,OVNT,2DAY,3DAY,4DAY,5DAY,6DAY
 Date Type: ShipDate Report Type: DueDate
 Client ID: ALL
 Client Type: BillingParty

Total On Time	Total Shipments	% On Time
149	149	100.00%

If you run the breakdown report, you will be able to see each order, and filter them based on whether the order is on time or not. Scroll all the way to the right of the report to see the shipments that are on time versus the ones that are late. We recommend filtering the report based on shipments that are not on time, so that you can analyze them and see the reason for each delay. If done correctly, the last column of the report should have the reason for the delay listed under Exceptions.